

DRAFT

**Kentucky Health Departments Association  
Monthly Meeting Minutes  
KACo Building  
Frankfort, KY  
March 19, 2019**

**Members Present:**

Allison Adams, Buffalo Trace  
Jeff Barker, Carter County  
Denise Beach, Hopkins County  
Kayla Bebout, Christian County  
Sara Jo Best, Lincoln Trail District  
Cathy Bethel, Muhlenberg County  
Brent Blevins, Boyle County and  
Garrard County  
Julie Bush, Johnson County  
Lisa Carpenter, Bourbon County  
Noel Coplen, Graves County  
Shawn Crabtree, Lake Cumberland  
District  
Nancy Crewe, Madison County  
Chris Crum, Greenup County  
Kim Flora, Barren River District  
Jill Ford, Monroe County  
Teresa Gamsky, Oldham County  
Randy Gooch, Jessamine County  
Christie Green, Cumberland Valley  
Maria Hardy, Ashland-Boyd County  
Jen Harris, Todd County  
Dr. Georgia Heise, Three Rivers District  
Mark Hensley, Laurel County  
Charles Hiter, Pennyriple District  
Clay Horton, Green River District  
Dr. Kraig Humbaugh, Lexington-Fayette  
County  
Teresa Hunter, Bell County  
Becky Kissick-Hake, Clark County  
Scott Lockard, Kentucky River District  
Judy Mattingly, Franklin County  
Dr. Crystal Miller, Wedco District  
Debra Miller, Lawrence County  
Matt Rhodes, Louisville Metro (proxy  
for Dr. Sarah Moyer)

Allison Napier, Montgomery County  
Kathy Neal, Powell County  
Tamara Phelps, Whitley County  
Billy Pitts, Marshall County  
Cassie Prather, Woodford County  
Rebecca Rains, Knox County  
Angela Raleigh, Breathitt County  
Dr. Rafael Rangel, Pike County  
Greg Brewer, Gateway District (proxy  
for James Ratliff)  
Andrea Renfrow, Bullitt County  
Mindy Renfrow, Grayson County  
Roanya Rice, North Central District  
Dr. James "Pete" Shepherd, Magoffin  
County  
Scott Shrewsbury, Breckinridge County  
Thursa Sloan, Floyd County  
Tim Wright, Anderson County

**Present via GoToWebinar:**

None

**Others Present:**

Andrea Brown, Jessamine County  
Health Department  
Cara Kay, Lexington-Fayette County  
Ken Fiser  
Ellen Williams, KACo  
Shelley Hampton, KACo

**Others Present via GoToWebinar:**

None

**Staff Present:**

Jill LeMaster, Office Manager

**Call to Order:**

President Allison Adams called the meeting to order at 9:05 AM EDT. She recognized guests who were attending the meeting. Dr. Rangel announced he will be leaving his position – his last day is March 29. He introduced the person who will be serving as the interim director once he leaves. Randy Gooch introduced Andrea Davis, his current Deputy Director, who will be the new Bourbon County Health Department director, starting Monday. Ellen Williams and Shelley Hampton from KACo were also recognized.

**Minutes:**

Allison Adams noted the minutes had been previously sent out via email. Mark Hensley made a motion to approve the December 2018 and February 2019 minutes as drafted. Thursa Sloan seconded, and the motion carried.

**Finance Report:**

Randy Gooch presented the Finance Report as of February 28, 2019 for KHDA and the Joint Administrative accounts. The KHDA account had total current assets of \$18,724.48, with a net income as of February 28 of \$5,688.80. The Joint Administrative account had total current assets of \$116,931.68, and a net income as of February 28 of \$51,921.86. Shawn Crabtree made a motion to approve the finance report. Dr. Pete Shepherd seconded, and the motion carried.

**Executive Committee Report:**

Maria Hardy reported on the following takeaways from the executive committee meeting:

- 1) The next KHDA board meeting is April 10<sup>th</sup> from 7:30 to 9:00 AM at the KPHA conference. Breakfast will be provided
- 2) Executive Director Search – Maria reported that an applicant was offered the position, but declined, so we are back to the drawing board.
- 3) KHDA has received an invitation by KACo to have office space at KACo building. KHDA is looking at the possibility of selling the Consumer Lane building.
- 4) Pension bill update – Maria mentioned that KHDA may not take a stand on future issues.

**Legislative Committee Update:**

Scott Lockard explained the legislative actions of the previous week relevant to the one year reprieve. He addressed a question on what to do now. Much discussion followed.

**Commissioner's Advisory Committee Report:**

Andrea Renfrow gave an update on a conference call she had with eight of the ten small LHD's that would only receive three FTE allocations under the proposed allocation plan. Updates were heard on the following areas from the named individuals:

- 1) Chronic Disease - Andrea Renfrow
- 2) WIC - Randy Gooch.
- 3) Preparedness - Dr. Kraig Humbaugh
- 4) Community Assessments and Partnerships – Georgia Heise

- 5) Environmental – Matt Rhodes
- 6) Boards of Health – Allison Adams

### **President's Report:**

Allison Adams discussed her recent activities including:

- Hep A outbreak
- Building partnerships

### **DPH Update:**

#### **Dr. Jeff Howard, Commissioner:**

He discussed the following:

- Legislation – we have to get on the same page for a bill for the one year reprieve that Senator McDaniel supports.
  - SB 41 is better option – reprieve only
  - HB 358 – This is probably our only option. Much discussion followed.
- Community Health Assessments – survey to come.
- FTE allotments – Commissioner Howard needs KHDA to make a decision - how many people do you need to do the job?
- Suggestion box – will send out a link or an email.

### **Foundational Public Health Funding Methodology:**

Shawn Crabtree presented his formula for FTE funding, which will cover funding for only the foundational areas of (HANDS and WIC are not included):

- 1) Administration
- 2) Community
- 3) Population
- 4) Enforcement, and
- 5) Preparedness.

Assumptions are that the county must contribute 1.8 cents (tax rate) toward each FTE. His methodology can be used as a tool at your local health department. It is a funding mechanism for an amount of money for FTEs. He addressed several questions.

Much discussion followed on the “Little People Paper” (that was upgraded by Randy Gooch) and how it is similar in funding to Shawn’s methodology. Each FTE is funded \$109,486, with a base of three FTEs for counties of 15,000 or less in population. You will receive funding for one additional FTE for every additional 1-5,000 in population. You can backfill with additional tax base or other funds. This is a model to help sustain the current local health department system.

Commissioner Howard wants a vote on this methodology for the transformation process.

Andrea Renfrow made a motion to approve the Funding methodology model as upgraded by Randy Gooch. Maria Hardy seconded the motion and a roll call vote was taken with 47 members voting. The vote was 45 ayes, and 2 no’s. The motion passed.

Scott Lockard and Andrea Renfrow suggested the members watch for legislative activity this week. LHDs will be paying 83.43 % next year if no reprieve is granted.

After much discussion on this issue, Noel Coplen made a motion stating the following:

*The Kentucky Health Departments Association (KHDA) supports any legislative bill that contains language with a one-year reprieve at 49% that still allows Tier 1 and Tier 2 quasi-governmental employees to remain in the KERS system.*

Seconded by ????????, the motion was approved.

Jan Chamness, the new Division Director for Women's Health, stated that she working on a Transformation Tool Kit for Family Planning and Breast & Cervical to help you decide whether to continue to offer such services.

**Adjournment:**

Georgia Heise made a motion to adjourn, seconded by Jen Harris. The motion carried, and the meeting adjourned at 12:47 PM EDT.

Respectfully Submitted,  
Kayla Bebout, KHDA Secretary  
(Recorded and transcribed by Jill LeMaster, Office Manager)